

◆ PRIVATE FUNCTIONS ◆ COMMUNITY GROUPS  
 ◆ MEETINGS & CONFERENCES ◆ CLUBS & SOCIETIES

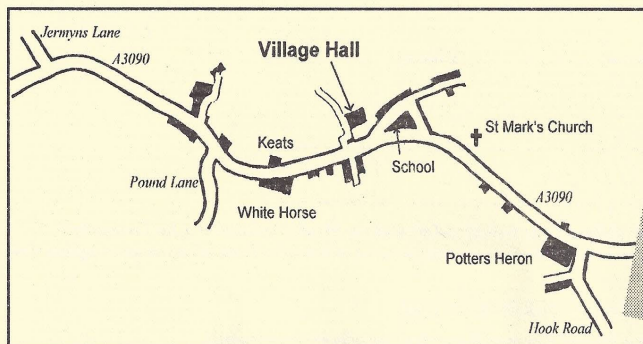
Ample Free Parking  
 Stage  
 Facilities for the Disabled

Public Entertainments Licence  
 Kitchen Facilities  
 Licensed for 120 Seated



If alcohol is to be supplied at an event, contact the Clerk to the Licensing Justices (New Forest Licensing District), for advice on occasional permissions - Tel: 01703 635911. Allow 6 or 7 weeks notice before the event.

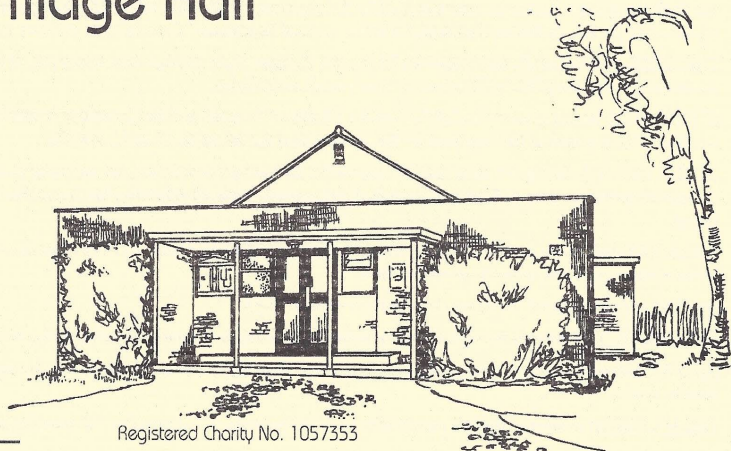
AMPFIELD VILLAGE CENTRE



**For Bookings  
 & Further Information  
 Contact:**  
  
**Martin Hatley  
 North Hill Cottage  
 Baddesley Road  
 Ampfield Romsey  
 Hants SO52 9BH  
 Tel: 01703 254040**

Ampfield Village Hall

**BOOKING  
 INFORMATION**



Registered Charity No. 1057353

## **Ampfield Village Hall Booking Agreement**

This AGREEMENT is made on the date (1) and between the COMMITTEE (2) and the HIRER (3) named below whereby in consideration of the sum(s) mentioned (6.)

Premises: The Village Hall, Morelys Lane, Ampfield, Hants, SO51 9BJ (Registered Charity No 1057353.

- A. The COMMITTEE agrees to permit the Hirer to use the premises for the purpose(s)(5.) and the period(s) (6.) all described below:
1. Date \_\_\_\_\_
  2. **Ampfield village Hall Management Committee**
    - a. **Authorised Representative: Mr M Hatley, address: North Hill Cottage, Baddersley Road, Ampfield, Romsey, Hants, SO52 9BH. Tel : 02380 254040**
    - b. **Signature:** \_\_\_\_\_
  3. **Hirer:**
    - a. **Organisation** \_\_\_\_\_
    - b. **Authorised Representative (Name)** \_\_\_\_\_ **(must be over 18 yrs.)**
    - c. **Address** \_\_\_\_\_  
\_\_\_\_\_ **Tel No** \_\_\_\_\_
    - d. **Signature:** \_\_\_\_\_
  4. **Purpose of Hire** \_\_\_\_\_
  5. **Requested hiring option** 1 2 3 4 5 6 7 **(please circle)**
  6. **Period of Hire** **Date:** \_\_\_\_\_  
**Time:** \_\_\_\_\_ **to** \_\_\_\_\_  
**(Include time required for set-up and clean-up)**
  7. **Hiring Fee** ===== **£** \_\_\_\_\_  
**Plus Deposit = = =£ 50.00**

(Deposit to be included as part of payments made electronically or as a separate cheque payable to Ampfield Village Hall for manual payments. The deposit will be refunded where all terms and conditions have been complied with. Where terms and conditions have not been complied with, the Committee will use all or part of the deposit to cover the additional costs of remedying the breach. Hirer will remain liable for any costs in excess of the deposit. A countersigned copy of this agreement will be provided to the hirer on receipt of the deposit and signed agreement.
- B. **By signing this agreement THE HIRER agrees with the COMMITTEE to observe and perform the provisions and stipulations set out or referred to in the COMMITTEES "General terms and conditions of hire " currently in force and attached below together with any special conditions agreed .**

## **General Terms & Conditions of Hire**

1. PERSONS hiring the hall must 18 years of age or over at the time of hire.
2. THE HIRER will, during the period of the hiring be responsible for the care of the premises, the fabric and the contents and their safety from damage however slight and for the behaviour of all persons using the premises, including proper supervision of car parking arrangements so as to avoid obstruction of the access lane and entrances and exits of neighbouring properties.
3. THE HIRER shall use the premises only for the purposes described in 5 above and shall not sub-let the premises or use the premises for any unlawful purpose or in any unlawful way nor do anything to bring onto the premises anything which may endanger the same .
4. THE HIRER shall be responsible for obtaining and licences that may be needed whether for the consumption of alcohol or from any Performing Right Society or otherwise, and for the observance of the same and of all other regulations appertaining to the premises stipulated by the fire authority, the Local authority , the local Magistrates Court or other statutory bodies.
5. THE HIRER shall indemnify the COMMITTEE for the cost of repair of any damage done to any part of the property including the curtilage thereof, or the contents of the building during or as a result of the hiring.
6. IF THE HIRER wishes to cancel the booking before the date of the event and the COMMITTEE is unable to conclude a replacement booking the question of the or the repayment of the fee shall be at the discretion of the COMMITTEE.
7. AT THE END of the hiring, the HIRER shall be responsible for leaving the premises and surrounds in a clean and tidy condition and any contents temporarily removed from their usual positions properly replaced, otherwise the COMMITTEE shall be at liberty to make an additional charge.
8. THE HIRER shall, to the best of their ability, ensure good order and decent behaviour at all times during the time of any entertainment .Noise levels of music must not exceed a reasonable level.
9. UNLESS otherwise agreed no hiring shall continue after 11.30 pm.
10. THE COMMITTEE reserves the right for its authorised representative to enter at any time during the hire
11. UNLESS otherwise agreed ,no nails, pins, screws, adhesive tape or other adhesive substances which may damage the premises , the decoration thereof shall be used
12. THE MAXIMUM number of persons permitted to be on the premises at any time is 120 seated or 200 standing